

MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
WORKSHOP MEETING HELD ON SEPTEMBER 17, 2007
(Approved November 5, 2007)

The Board of Supervisors held a Workshop Meeting on Monday, September 17, 2007. Present for the meeting were supervisors W. Atlee Rinehart, John Doering, Jr., and Robert F. Preston Timothy Roland and Rosemarie C. Miller were not present. Also in attendance were John A. Koury, Jr., Township Solicitor and Bernard Rodgers, Township Manager.

Mr. Rinehart called the workshop meeting to order at 7:05 p.m.

Sewer Update

The Township Manager noted he had spoken with the Township Engineer and the Township Engineer would be attending workshop meetings. The Township Manager noted the Township Engineer is awaiting a schedule from the sewer contractor with timelines. Mr. Doering inquired about specifications for the abandonment of septic systems when hooking up to public sewer. The Township Manager is to have the Township Engineer add proposed text to the appropriate documents to address the abandonment issue as requested of the Engineer previously.

Kevin Kane of 59 Earl Drive noted the paving on East Cedarville Road is in bad shape and it is difficult to get around the manholes. Mr. Preston noted the inspector needs to provide better follow through.

Walter Woessner of 164 Schoolhouse Road noted that the roller being used by the sewer contractors is only 3½ -ton two steel wheeled roller and contractor should be using a 10-ton three steel wheeled roller.

Leroy Reinert of 113 Brownstone Drive had concerns that repaving of Brownstone Drive could cause stormwater issues on his property. Ray Kolb, Public Works Supervisor, suggested the property owner cut the grass so the water runs towards the storm sewer. Mr. Kolb will meet with the homeowner to discuss the issue.

Mr. Woessner noted that his plumber had comments relative to the lateral specifications and it was recommended the comments be provided to the Township Manager.

Maria Kardick of 70 Springhouse Lane stated an upgraded grinder pump model will be coming out and inquired if that could be used and Mr. Doering noted the property owner should ensure the item is compatible with the township specifications.

Donna Soridge of 163 Brownstone Drive inquired if financial literature is available for funding of the of the sewer hookups and Mr. Rinehart noted the information may be found on the back table and the Board is not promoting any specific bank institution.

Mark Fogel of 1911 East Cedarville Road inquired about the potential discrepancy between the specifications and the laterals put in by developers and Mr. Preston noted that the Codes

Department has been asked to certify the work that was done is in accordance with the township specifications in effect at the time the work was accomplished.

1. MINUTES

Minutes of the September 6, 2007 Zoning Taskforce Meeting

Mr. Preston moved to approve the minutes of the September 6, 2007 zoning taskforce meeting as revised by Mr. Preston. Mr. Rinehart seconded the motion. The motion carried with a 3-0-0 vote.

2. PUBLIC COMMENT

John Hines of 244 Ellis Woods Road inquired about funding for his Eagle Scout project of fixing the dock at the Towpath Park. Mr. Doering recommended the Township Manager investigate what has been done in the past regarding township funding of Eagle Scout projects and stay consistent. Mr. Preston noted that in the past the township may have provided the difference when fund raising came up short and has not provided funding in 2007 for such projects.

Gail Brown of 500 Sanatoga Road noted that at the August 6, 2007 meeting it was asked when the audit would be completed and was told by the Interim Manager the audit would begin on August 7, 2007 and to be completed shortly there after (September 2007) but it seems the audit is not yet complete. The Township Manager noted that Mr. Roland contacted the auditors and they are trying to expedite the audit (The Audit is discussed later in these minutes.).

Mrs. Brown noted that the benchmarking was to be completed the first of the year and Mr. Doering noted that Peter Marshall is working on the benchmarking and the Township Manager will obtain an update.

Mrs. Brown stated that 'no trespassing' signage should be placed around the perimeter of Fricks Locks Village especially during hunting season. Mr. Rinehart noted that will be looked into. The Township Manager will review the lease agreement and if it is required the signs will be posted.

Dana Callery of 21 N. Savanna Drive inquired about the parking issues at Coventry Glen and Mr. Rinehart noted the issue is being investigated. Ms. Callery also noted the trash dumping at Pizza World and Mr. Rinehart noted the issue is being addressed. Ms. Callery expressed concerns about her sewer vent pipes sticking too far out of the ground and neighbors' pipes are flush with the ground. Mr. Preston noted the specifications called for ductile iron pipes to be 6" above grade. Mr. Preston recommended the developer dig up the piping if it is not installed properly.

Diane Thomas of 179 Kulp Road stated she has safety concerns regarding shooting of firearms in the township. She had spoken to the Codes Department and they recommended she address the Board of Supervisors. Mr. Doering noted that if the shooting of firearms is for the purpose of hunting that would fall under the jurisdiction of the Pennsylvania Game Commission.

3. OTHER BUSINESS

Sprint Spectrum

Mr. Doering moved to approve resolution granting approval of the Sprint Spectrum preliminary/ final minor subdivision plan as amended with the Conditional Use Order attached. Mr. Rinehart seconded the motion. The motion carried with a 3-0-0 vote. Amendment is changing reference from 'Bernard A. Rodgers' to 'Township Manager' the job title.

Phase 2 Sewer

Mr. Doering moved to grant conditional approval of Payment No. 5 for the Phase 2 Sewer Project contingent upon the Township Manager meeting with Mr. Dietrich and Mr. Flaharty of ARRO Consulting, Inc. and obtain resolution of the concerns i.e. not backfilling in accordance with the specifications approved by ARRO, not providing for a one foot minimum cut back beyond the edge of the actual trench in accordance with the plans, failure to maintain temporary paving satisfactorily, obtain approval from the East Coventry Township Board of Supervisors for all change orders prior to completing the work covered by the change order, etc with the sewer project and the Township Engineer provide a description (clarity) of change orders on all payment forms. Mr. Preston seconded the motion. The motion carried with a 3-0-0 vote.

Mr. Preston requested to see signed copies of Change Orders 1, 2 and 3.

Coventry Greene

There was a brief discussion regarding the release of the maintenance bond for the Coventry Greene project. It was noted that according to the Township Engineer's August 2007 review letter repairs are necessary to the Coventry Greene site. It was recommended that an attempt be made to obtain the money for the repairs from the developer or the developer be given the opportunity to do the repairs. Additionally the staff was directed to prepare a tickle file to authorize the final inspections prior to expiration of the maintenance period and associated bond. Mr. Rodgers indicated that he had already directed that such a file be developed.

4. DISCUSSION ITEMS

T-Mobile

The letter from T-Mobile dated September 6, 2007 referencing expanding wireless coverage in East Coventry Township was noted and it was suggested the Township Manager refer T-Mobile be referred to Sprint for access to an existing tower.

5. PAYMENT OF BILLS

Mr. Doering moved to pay bills for the General Fund less the bill for NCD Associates for the amount of \$97.29. Mr. Preston seconded the motion. The motion carried with a 3-0-0 vote.

Mr. Rinehart moved to pay the NCD Associates bill for the amount of \$97.29 from the General Fund. Mr. Doering seconded the motion. Mr. Preston voted no. The motion died due to lack of majority vote.

The Township Manager inquired about the possibility of paying bills, i.e., utility bills during the month to avoid late/interest charges and the Board requested the Township Manager provide a list of such bills to the Board for consideration.

Mr. Preston inquired why the settlement check of \$3,000.00 for the previous manager was not on the list of bills to be paid. He then inquired how the check was prepared and signed be placed in the minutes of the township. The check was cut in accordance with the settlement agreement and the payee was not set up as a vendor explaining the reason why the check did not appear in the vendor bills. All payments paid by the Township should be presented to the Board of Supervisors and include in a list attached to the minutes.

Mr. Doering moved to pay bills out of the Sewer Construction Loan for the amount of \$27,931.01 as listed below with the addition of N. Abbonizio Contractors in the amount of \$213,641.46 as listed in the requisitions. N. Abbonizio payment requisition was approved with the conditions stated earlier under Other Business – Phase 2 Sewer requiring explanation:

| | | |
|-----------------------|--------------------------|--------------|
| Requisition No. CL-30 | ARRO Consulting, Inc. | \$27,728.01 |
| Requisition No. CL-31 | EDM Consultants | \$93.00 |
| Requisition No. CL-32 | O'Donnell Weiss & Mattei | \$110.00 |
| Requisition No. CL-33 | N.Abbonizio Contractors | \$213,641.46 |

Mr. Preston seconded the motion. The motion carried with a 3-0-0 vote.

Mr. Doering moved to pay bills out of the Sewer Operating Fund for the amount of \$1,509.34 as listed below:

| | | |
|------------------------|-----------------------|------------|
| Requisition No. SRA-31 | Clark Industrial | \$129.26 |
| Requisition No. SRA-32 | Direct Safety Company | \$27.17 |
| Requisition No. SRA-33 | JWC Environmental | \$24.14 |
| Requisition No. SRA-34 | Oehlert Brothers | \$87.87 |
| Requisition No. SRA-35 | PECO Energy | \$1,039.67 |
| Requisition No. SRA-36 | PA American Water | \$80.88 |
| Requisition No. SRA-37 | Staples Credit Plan | \$62.16 |
| Requisition No. SRA-38 | Verizon | \$58.19 |

Mr. Preston seconded the motion. The motion carried with a 3-0-0 vote.

Mr. Preston moved to pay bills for the Capital Reserve Fund in the amount of \$8,305.89. Mr. Doering seconded the motion. The motion carried with a 3-0-0 vote.

Mr. Doering moved to pay bills for the Highway Aid Fund in the amount of \$51,810.58. Mr. Preston seconded the motion. The motion carried with a 3-0-0 vote.

Mr. Preston moved to pay bills for the Water Users Fund in the amount of \$156.53. Mr. Doering seconded the motion. The motion carried with a 3-0-0 vote. Mr. Doering requested a balance be shown for the Water Users Fund.

There was a discussion regarding McMahon Associates memo dated September 6, 2007 in response to request for further explanation of their Invoice No. 116147 dated August 8, 2007 for the amount of \$1,355.00. The Board felt the explanation was not adequate and requested further information.

6. ADDITIONAL ITEMS BROUGHT BEFORE THE BOARD

The Township Solicitor noted the Stoudt's Ferry documents and escrow monies arrived today.

Mr. Doering moved to approve signature of the Stoudt's Ferry Agreement. Mr. Preston seconded the motion. The motion carried with a 3-0-0 vote.

The Township Solicitor noted Stoudt's Ferry representatives agreed to pay all professional fees.

The letter received from Mobilite was noted and the Township Manager stated he would forward the letter to the Township Solicitor.

The Township Manager noted the draft Phoenixville Regional Comprehensive Plan was received and Mr. Doering noted the document should be reviewed by the East Coventry Township Planning Commission where East Vincent Township borders East Coventry Township for consistency between each township in its zoning.

The Township Manager noted the township is not a member of DVIT (Delaware Valley Insurance Trust) (being a member the township may recognize health, liability, etc. insurance savings) and requested authority to send in a membership application that carries an application fee of \$1,000. Whether the township becomes a member or gets rejected the township is refunded the \$1,000 application fee.

Mr. Doering moved to authorize the Township Manager to prepare a check for the membership application fee and submit the application to include health and other insurance available. Mr. Preston seconded the motion. The motion carried with a 3-0-0 vote.

Mr. Preston noted drainage concerns at the property on the corner of Harley and Ellis Woods Road and the fact that there are no drainage pipes (culverts) in that area. Mr.

Preston requested the Public Works Superintendent to examine the area for the installation of a stormwater sewer to provide the necessary drainage from the property.

Mr. Preston inquired about the appraisal of the Depue easement and the Tisa Lane sewer easements. It was noted Tisa Lane residents have not responded yet and Shelterfield is proceeding with the appraisal of the Depue easement that was authorized several months ago.

The Township Manager noted the trustees of the Mennonite Cemetery requested a waiver from obtaining a non-residential roof permit. Mr. Doering and Mr. Preston expressed they would be amenable to waiving the permit but would wait until more members of the Board were available because Mr. Rinehart would have to abstain and a majority vote could not be obtained this evening.

The Township Manager noted the joint meeting with Owen J. Roberts on September 26, 2007 at 7p.m. at the Warwick Township Building to discuss common community interests.

The Township Manager noted a letter from South Coventry regarding going out to bid for repairs to the bridges including the Young Road Bridge. South Coventry inquired if East Coventry Township would pay a portion of the bridge repair and bidding costs. Mr. Preston noted it would have to go in the 2008 budget and also inquired about services provided by East Coventry Township Police without financial assistance from South Coventry. The Township Manager noted liquid fuels monies could be used for the bridge repairs.

Mr. Preston moved to authorize participation with the Young Road Bridge repairs with the condition that both the East Coventry Township and South Coventry Township Boards meet to discuss East Coventry Township services used by South Coventry and not being reimbursed. Mr. Doering seconded the motion. The motion carried with a 3-0-0 vote.

Mr. Doering moved to appoint the Township Manager as the CFO for purposes of filling out the required forms for Minimum Municipal Obligation (MMO) in accordance with Act 205. Mr. Preston seconded the motion. The motion carried with a 3-0-0 vote.

The Township Manager noted MMO's for 2008:
Non-uniform - \$23,155.00
Uniform - \$90,496.00.

7. ADJOURNMENT

The workshop meeting adjourned at 10:25 p.m.

Respectfully submitted,

John Doering, Jr.
Township Secretary